



**Meeting Minutes  
February 10, 2022**

**VIA TEAMS/TELECONFERENCE:**

Rona Ackerman, League of Women Voters  
Anthony Blackman, Dept. of Justice  
Colin Brody, Fairfax Co. Health Dept.  
Johna Gagnon, EQAC  
Lynn Green, Fairfax Co. Dept. of Public Works  
John Higginbotham, VDEM  
Paul Jolley, Chairman, FJLEPC  
Rebecca Koontz, DHS Chemical Security  
Richard Michelback, Vice Chairman, FJLEPC  
Nathanial Murray, Colonial Pipeline  
John O'Neal, Fairfax City Fire Dept.  
Eric Reist, Inova Health Systems  
Bart Routh, SICPA  
Paul Ruwe, Fairfax Co. Fire & Rescue Dept.  
David Sellers, Fairfax Co. Fire & Rescue Dept.  
Amara Smith, Colonial Pipeline  
Jason Taylor, Colonial Pipeline  
Greg Zebrowski, Fairfax Co. DEMS  
Margaretta, Environmental Compliance, CIA

**STAFF SUPPORT:**

Trice Burgess, Fairfax County FRD  
Karen Lowery, Fairfax County OFM

**FJLEPC MEETING CALLED TO ORDER:**

Chairman Jolley called the February 10, 2022, meeting of the Fairfax Joint Local Emergency Planning Committee to order at 10:00 a.m. He welcomed everyone to the virtual meeting, and attendees introduced themselves.

**APPROVAL OF MINUTES:**

Chairman Jolley asked everyone to review the December 9, 2021, meeting minutes. Chairman Jolley called for a motion to approve the December 9, 2021, minutes. Johna Gagnon made motion to approve minutes with correction, with a second by Lynn Green. Motion carried and December 9, 2021, minutes were approved.

**REGULAR COMMITTEE REPORTS**

**Public Communications:** Greg Zebrowski with DEMS, reported there is a new annex to the Emergency Operations Plan with public alert messaging.

**Business Outreach:** Greg Zebrowski reported DEMS is working with the Business Emergency Operations Council, on adding new members. BEOC meetings are scheduled for 2022.

**HMERP Exercise Subcommittee:** BC Sellers reported that this year's drill is on gas leaks, planned for September 14-16, 2022, with the FJLEPC tentatively scheduled for September 14. The drill will be held in together with Washington Gas at their Springfield, Virginia location.

**CCC Liaison:** Chairman Jolley stated they have not held a meeting in 2022 to date.

**Ways and Means:** No report. Trice reported Erik Peterson was unable to attend today's FJLEPC meeting.

**Liaison with other LEPCs:** Chairman Jolley reported there were no recent meetings of other LEPC to date.

**Subcommittees:**

### **HAZMAT RESPONSE TEAM (HMRT) UPDATE**

#### **RECENT INCIDENTS**

BC Sellers reported no significant incidents have occurred recently. Vice Chairman Michelback asked BC Sellers if there was any further information on the investigation of the fire that occurred on January 30, 2022, at the administrative building next to Woodson High School. BC Sellers said he was not certain if the investigation was complete, and he would check with the Office of the Fire Marshal on the status.

#### **HMRT TRAINING**

BC Sellers reported that HMRT training exercises are planned for spring and summer 2022. There will be a large vehicle training exercise in April and a railway exercise in July, with Northern Southern Railway Corp. providing live props.

### **FJLEPC COORDINATOR UPDATE**

#### **Tier II Manager Update & HMERP**

Trice Burgess reported:

Database cleanup is complete. All facilities (active and inactive) with 2014 Annual Tier II Reports to the present are in the system. There are currently:

550	total facilities
419	active facilities
159	critical hazard facilities

There are 186 facilities that still need to initiate and/or complete their 2021 Annual Tier II Report. There is one facility that failed to report its 2020 Annual Tier II Report. EPA Region III continues working with them to come into reporting compliance, and keeps Trice apprised of its status. The *First Due Response* app has been updated with the latest Tier II facilities.

The FJLEPC now has a *Go Daddy* account for the website. The current webmaster will be going out of business at the end of February and is in the process of transferring the data to the *Go Daddy* account. The website will be updated once the transfer is complete.

**Old Business:** None.

**Roundtable/Member Updates**

Chairman Jolley called for roundtable/member updates.

**ADJOURNMENT OF MEETING:**

Chairman Jolley called for a motion to adjourn the meeting; Johna Gagnon made a motion to adjourn, with second by BC Sellers. Motion carried. Meeting was adjourned at 10:35 a.m.

***The next meeting of the Fairfax Joint Local Emergency Planning Committee  
will be held on April 14, 2022***

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