



## Meeting Minutes December 8, 2022

### VIA TEAMS/TELECONFERENCE:

Fernando Castaneda, DHS  
Johna Gagnon, EQAC  
John Higginbotham, VDEM  
Jedidiah Johnson, DHS CISA  
Mercedes Laney, USAG Fort Belvoir  
Richard Michelback, Vice Chairman, FJLEPC  
John O'Neal, City of Fairfax FD  
Bowman Olds, PWC LEPC  
Erik Peterson, Inova Fairfax  
Bart Routh, SICPA  
Amara Smith, Colonial Pipeline  
Jason Thompson, Fairfax County Police Dept.  
William Vannoy, Fairfax County FRD  
Brian Walker, Inova  
Greg Zebrowski, Fairfax County DEMS

### STAFF SUPPORT:

Trice Burgess, Fairfax County FRD  
Karen Lowery, Fairfax County FRD

### FJLEPC MEETING CALLED TO ORDER:

Chairman Jolley called the December 8, 2022, meeting of the Fairfax Joint Local Emergency Planning Committee to order at 10:00 a.m. He welcomed everyone to the virtual meeting, and the roll call was taken by Trice Burgess.

### APPROVAL OF MINUTES:

Chairman Jolley asked everyone to review the October 13, 2022, meeting minutes. Hearing no comment, he called for a motion to approve the October 13, 2022, minutes. Johna Gagnon made motion to approve minutes with second from Erik Peterson. Motion carried and October 13, 2022, minutes were approved.

### REGULAR COMMITTEE REPORTS

**Public Communications:** Greg Zebrowski reported they are re-evaluating their relationship with the BEOC; they are working with the Department of Economic Initiatives on strengthening relations with the public.

**Business Outreach:** No report.

**HMERP Exercise Subcommittee:** Trice reported the required annual HMERP exercise was a tabletop exercise held on November 18, 2022, at Fire Station 40. He shared a brief PowerPoint presentation highlighting the event.

**CCC Liaison:** No report.

**Ways and Means:** Erik Peterson had nothing new to report.

**Liaison with other LEPCs:** Chairman Jolley reported that Loudoun County LEPC will resume its regular meeting next month. Bowman Olds reported the Prince William County LEPC's next meeting is December 14, 2022. Trice reported he attended the last Alexandria City LEPC virtual meeting. They are in the process of revamping their program. He also provided them information they requested from the FJLEPC. Chairman Jolley thanked Trice for his assistance.

### **HAZMAT RESPONSE TEAM (HMRT) UPDATE**

#### **RECENT INCIDENTS**

Trice reported there were no major incidents to report, only gas leaks.

#### **HMRT TRAINING**

Trice reported the HMRT held training in November at the St. James Sports Complex in Springfield.

### **FJLEPC COORDINATOR UPDATE**

#### **Tier II Manager Update & HMERP**

Trice Burgess reported:

|     |                            |
|-----|----------------------------|
| 566 | total facilities           |
| 422 | active facilities          |
| 155 | critical hazard facilities |

There is 100% compliance with 2022 Tier II reporting. Tier II facilities have been loaded into First Due App for FRD staff.

The FJLEPC website is up and running in a WordPress format, and Trice encouraged everyone to take a look. Trice thanked everyone from the FJLEPC who attended the HMERP exercise.

**Old Business:** Chairman Jolley called for a vote to elect Bart Routh as the new Vice Chairman of the FJLEPC. Trice polled each voting member, and the vote was unanimous in favor.

**New Business:** Chairman Jolley nominated Katie Koontz, Colonial Pipeline, for membership on the FJLEPC. Johna Gagnon seconded the nomination. Trice polled the voting members, and the vote was unanimously in favor.

#### **Roundtable/Member Updates**

Chairman Jolley called for member updates; Trice polled each member accordingly.

#### **ADJOURNMENT OF MEETING:**

Chairman Jolley called for a motion to adjourn the meeting; Erik Peterson made motion to adjourn, and motion was seconded by Bowman Olds. Motion carried. Meeting was adjourned at 10:33 a.m.

***The next meeting of the Fairfax Joint Local Emergency Planning Committee  
will be held on February 9, 2023***